



Roles and Responsibilities of Community Health Officer

OBJECTIVES

By the end of the session CHOs will be able to:

- To understand the role in community.
 - To improve the functional capacity of the HWC.
 - To strengthen the public health activities related to preventive and promotive health.
 - To improve clinical management and care coordination.
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RATIONALE FOR COMMUNITY HEALTH OFFICER

- To improve the **healthcare access and coverage** in rural and remote areas.
 - To improve the **continuum of care**.
 - To reduce **over load on secondary and tertiary** health facilities
 - To increase the **utilization of public health** services at primary level.
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Role and responsibility of CHO



A. Clinical Functions

1. Early detection, screening and first level management.

- Identify and provide first level management -**12 essential package of services**.
- **Communicable disease** screening – TB, leprosy, Filariasis etc.
- **NCD Screening** – Hypertension, Diabetes, Cancer Breast, Cervix and Oral

2. Undertake referral to enable continuum of care

- High Risk cases, complications, medical emergencies
 - Guidance for Contraceptive methods/limiting methods.
 - Children 0-18 years –assessment for 4Ds
 - Cases with tertiary/secondary care under PMJAY
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3. Provide follow up care

- High Risk Pregnancy, LBW children, monitor due lists by ANMs.
- Sexual and Reproductive Health for FP,AH, RTI / STI
- NCD clinics-treatment compliance, adherence to lifestyle modifications
- Home visit for palliative care individuals.
- Post surgical follow-ups.

4. Facilitate Teleconsultation

- Confirm continuation of treatment with **PHC Medical Officer**.
 - Seek advice for pre referral stabilization/first aid.
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5. Provide Counselling support

- Addressing risk factors for NCD, lifestyle modifications.
 - Antenatal, Postnatal Care, Essential Newborn Care, WASH
 - Sexual and Reproductive Health for FP, AH, RTI / STI
 - Prevention of vector borne diseases ,prevention of infectious diseases TB, Leprosy, HIV/AIDS .
 - Additional services like Mental Health, awareness and stigma reduction .
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B. Public Health Functions

1. Collection of population –based data and planning of services at HWC

- Listing population/households, maintain database .
- Supervise data collection by frontline workers, collation and analysis of population data
- **'Understand and act'** on demographic process like- Fertility, mortality, marriage, migration and social mobility

2. Disease Surveillance

- Continuous vigilance towards agent, host and environmental factors affecting disease outbreak/epidemic.
 - Verify and inform authorities of response to disease outbreak.
 - Support the medical team or joint investigation teams for disease outbreak.
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3. Community level –for health promotion

- To address social determinants of health and promote behavior change for improved health outcome in coordination with VHSNC and PRI members
 - Work on environmental determinants like safe potable water, sanitation, safe collection of waste, proper disposal of waste water, indoor air pollution, specific environmental hazards etc.
 - Guide and be actively engaged in **health promotion campaigns** in a year.
 - Conduct VHSNC and VHSND meetings.
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C. Managerial Functions

1. Recording ,Reporting, Monitoring of service delivery

- Support and supervise the collection of data by MPW.
- Maintain records at HWC-OPD, investigations ,services , family folders.
- Timely submission of monthly performance report for PBI
- Ensure timely and accurate reporting of services provided at HWCs
- Supervisory reporting at Block or PHC level through monthly meetings

2. Administrative functions of HWCs

- Inventory management and Indentation.
 - Proper utilization of HWC untied fund
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3. Supportive Supervision of HWC Team

- Conduct monthly meetings with MPW and ASHA
- Monitor VHSND, VHNSC meetings
- Conduct visits where ASHA/MPW need additional support.
- Facilitate **multi-sectoral convergence** for action.



TAKEAWAYS

- As a CHO, will be the first point of contact for care and information.
 - Being able to understand the service area and population.
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THANK YOU
